



MOUNTED ARCHERY ASSOCIATION OF SOUTH AFRICA

NATIONAL COUNCIL MEETING MINUTES

DATE	Monday 26 May 2022
VENUE	Virtually, via ZOOM
TIME	19:00

PARTICIPANTS:

NAME	NUMBER	E-MAIL ADDRESS
Diane Horn (President)	0845498119	President2@mountedarcheryassociation.co.za
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Petro Wium (Treasurer)	0716793818	finances@mountedarcheryassociation.co.za
Maretha Kruger (Athletes Rep)	0823243936	athlete@mountedarcheryassociation.co.za
Vicky van Zyl (NW Chair)	0828366482	galopvirjesus@gmail.com
Amy Diack (KZN Chair)	0745521380	bumblebee300@gmail.com
Rozelle Talma (GP Chair)	0784881403	rozelletalma@gmail.com

ABSENT/APOLOGIES:

NAME	NUMBER	E-MAIL ADDRESS
Emma Platt	0825070662	eplatt4@icloud.com

MINUTES:

	POINTS	DISCUSSION/DECISION	TASKS
1.	Meeting Formalities		
1.1	Opening of meeting	The President opened the meeting & welcomed everyone.	
1.2	Attendance register & apologies	Members of council present recorded, apologies recorded.	
1.3	Quorum	It was established that a quorum is present; provinces represented NW & KZN & Gauteng.	
1.4	Welcome new members on the council	Welcome new members: Rozelle, newly elected GMAA President, Amy Diack Provincial Representative for KZN (KZN no official vote)	
2.	Matters arising from previous Minutes		
2.1	Feedback International Competition (Deirdre)	Email sent to Emrah Koc from Turkey stipulating all requirements for international competition. No response received yet.	
2.2	Feedback/concern whatsapp broadcast group (Deirdre)	Whatsap broadcast group created. Concern that this might not be the best way for official communication as it will only broadcast the message to a member's phone if they have the person in charge of the broadcast group (Deirdre's) number saved on their phone. Deirdre to investigate further, in interim send messages meant for broadcast group on the MAASA National Group as well.	Deirdre: Investigate broadcast group restrictions.
2.3	Decision Grading Matrix for Student Archers (Deirdre)	Grading Matrix for SA as put forward by Deirdre, to discuss & decide on in meeting President approved Matrix, Athletes rep, Treasurer seconded Decision: Submit as motion for acceptance at OGM, new matrix will then be implemented from 2023 if accepted.	Deirdre: To submit as motion for acceptance at OGM
2.4	Horse Safety Assessments Decision to be made	Was to be further discussed & voted on at the next (this) meeting to put forward as motion in rulebook or not. Suggestions from previous meeting: <ul style="list-style-type: none"> • Training shows & training days should be used to do Horse Safety Assessments by an approved MAASA judge only • Use 1st competition as a pre-approval & 2nd competition as final approval. Then 1st 	

		<p>competition doesn't count as a graded competition.</p> <ul style="list-style-type: none"> • If horse is new, its first competition is to be used for pre-approval for track assessment then this first competition is deemed as non-competitive & non-grading. <p>Decision:</p> <ul style="list-style-type: none"> • Rule to stay as is, allowing for horse safety assessments to be done on the day of competition. • The onus is on the rider to arrange with the judge for a track assessment either prior to the competition or very early on the day of the competition. • If they are late to the arranged track assessment on the day of the competition then they will forfeit the chance for a track assessment and will not be allowed to ride in the competition on that day. <p>Athletes rep accepted & Gauteng seconded.</p>	<p>Deirdre/Diane: Send mail to provinces regarding rules & procedure for horse safety assessments</p> <p>Provinces: To send out mail to members, rules & procedure regarding horse safety assessments</p>
2.5	Info Sessions for officials feedback	<p>Info session for officials online training session was very successful, lots of interest, helped a lot of people. Recording was made available to anyone that requested it afterwards.</p> <p>Decision: Not going to load the info session documentation onto an online platform (too much unnecessary work) rather just add it to the Dropbox and make it available to anyone that requests it.</p>	<p>Diane: To add to dropbox.</p>
2.6	Records & Record Status Events	<ul style="list-style-type: none"> • Deirdre To write up record status events for the MAASA Rulebook & send to council. To be approved by council & then put forward as motion to include in rulebook at next OGM. • IHAA new rule, no hand painted targets for Record Status Event Competitions (allowed for postal matches). • IHAA Level 1 judge required for Postal Matches. • IHAA Level 2 judge required for Record Status Events. No Level 2 Judges yet, course still being developed. For 2022, L1 Judges will be allowed for Record Status Events. • Have to register competition on IHAA.eu and load all scores and times for all riders for every record status event. • Diane to discuss with GMAA council (paper targets only currently applicable to 	<p>Deirdre: To write up & send proposal to council.</p> <p>Diane: Take this new rule regarding paper targets to GMAA council to add into budget for Gauteng.</p>

		Gauteng for IHAA Record Status Events.	
2.7	NWMAA Elections (Feedback)	Deirdre appointed by Diane as administrator to help NWMAA with election process. Deirdre contacted NWEF Bev Williamson to discuss election process & get approval. Election notice & documentation has been sent to all NW MAASA members, elections & AGM to take place on 27 July 2022.	Deirdre: To help NW with the entire process.
2.8	Event Reports & Judges commission feedback	Diane implemented judges report for the first time at KZN Q2. Diane has contacted SAEF with regards to this, waiting for feedback. Decision: <ul style="list-style-type: none"> To implement trial run of judges reports, all judges to submit judges report after judging at a qualifier. To be put forward as a motion at OGM to be included in rulebook. All judges reports must be filed in the dropbox which should be made available to all judges. 	Diane: To send judges report to all judges to use at qualifiers. Deirdre: to send out mail for judges commission, to choose head judge.
2.9	Acceptance of minutes of previous meeting	NW accepted, Treasurer & Athletes rep seconded.	Deirdre: To get Diane to sign and email to all MAASA Members
3.	SAEF Feedback (Diane)		
3.1	New Auditors	During an SGM held on Wednesday 18 th May via Zoom, new auditors were appointed to administer the financial affairs of the SAEF, after the previous auditors resigned. The new auditors are Harmowize Financial Solutions.	
3.2	Drug Free Webinar	The first webinar discussing the various aspects of Drug-Free Sport, will be held on the SAEF Zoom Platform on 7 th June 2022 at 18h00. Discipline and Provincial Presidents as well as head coaches have been invited to attend this webinar, which will host 50 people and will be hosted by SAIS (South African Institute for Drug-free Sport)	Diane on behalf of MAASA & Deirdre as part of SAEF Coaches Commission will attend
4.	Entry Fees (Diane)		
4.1	MAASA vs. SANESA entry fees	Each provincial body is entitled to set their own entry fees for qualifiers. Gauteng has not increased their entry fees (R200 per class) for the past couple of years, due to the economic fallout of Covid. The SANESA entry fees for all riders are currently R240 per class, plus R50 per class extra if	

		<p>the rider requests grading. This means that currently SANESA riders are paying more to ride in a SANESA qualifier (R480 for both Raid and Tower classes, excluding grading fees which would be an extra R100) than in a MAASA qualifier, which is actually in contradiction of the whole idea of SANESA (to make each discipline more accessible to riders who can't afford the graded shows). The rule in SANESA is that we may not charge less per class than the Core League classes, which currently stand at R240 per class.</p> <p>The only extra benefit to riding SANESA is the school recognition (which not all schools give, and means nothing to a home schooled child) and not having to belong to a club or SAEF if they do not require grading.</p> <p>Discussion: SANESA riders bring new blood into the sport and have been a proven growth point in Mounted Archery, and by making our MAASA qualifiers cheaper, we actually jeopardize this growth amongst the SANESA riders. How can we address this?</p> <p>SANESA riders don't have to pay club, MAASA or SAEF fees so they do pay less than MAASA riders in general. So for riders that just do SANESA it is more cost effective but it works out a lot more expensive for SANESA riders that ride SANESA with a MAASA grading.</p> <p>KZN confirmed that it makes a big difference in KZN. Their MAASA qualifier entry fees are considerably less than Gauteng's entry fees. Therefore the difference in entry fees between MAASA and SANESA are even greater in KZN.</p> <p>Decision: Diane is going to discuss with SANESA and see if Mounted Archery as a smaller discipline can lower their entry fees to be more in line with MAASA fees.</p> <p>Provinces need to consider this when fixing fees for future MAASA qualifiers.</p>	
5.	Developing MA in other provinces (Diane)		
5.1	Funds Available	Petro has opened an interest bearing savings account, linked to the MAASA cheque account, and deposited R50 000 of MAASA National funds into (the cheque account does not earn	

		<p>credit interest).</p> <p>Deirdre’s mail of 3 December 2021 refers to the debate that we have already had regarding covering the travel costs of getting an instructor down to a province to hold a training clinic.</p> <p>The MAASA council agreed in the past that funds that were earned from the Lipizzaner show, would be allocated to towards development of the provinces (MAASA earned about R38 000 from the Lipizzaner show).</p>	
5.2	Costs involved	<p>We are still stuck with the dilemma of private vs MAASA clinics. Under what circumstances should MAASA assist with travel would costs and expenses incurred in developing a province, or giving a training clinic?</p> <p>E.g. the George clinic that Diane was organizing was canceled because they didn’t get the minimum of 10 people enrolled for the clinic, due to the high price of the clinic – R950 pp for the weekend. (This was the bare minimum that met their expenses – and did not include the wear and tear on Diane’s vehicle, accommodation and meals, which would have been for my their expense, and Jacques would have had to present the clinic at a greatly reduced instructor fee.) The reason for the high price of the clinic was due to travel costs, which the price of the clinic had to cover.</p> <p>The sad part is that one of the potential clinic attendees who was desperate to attend the clinic, is a former mounted archer (Michelle Nel) who is very keen to get a club going there, and run training sessions, especially with the juniors, and we have missed an opportunity to grow the sport there because of this policy of having to charge enough to cover all the costs of the clinic. Romy Wohlfarth was also very keen to assist Michelle in this venture, and is also a mounted archer who is prepared to give lessons and help with growing the sport in the Western Cape.</p> <p>We are sitting on a large amount of money that has been earmarked for developing the sport. It seems a bit short sighted not to make use of these funds and take the opportunity to make the sport more accessible to the average rider, especially in the far reaching provinces.</p> <p>Discussion: We need to discuss ways in which we spend these development funds, and whether privatizing clinics is the best option or whether it would be more effective to judge</p>	

		<p>each case on its merits, and support those who are able and willing to assist provinces in their start up. Charging more for a clinic or having individuals finance part of the clinics out of their own pockets, makes no sense when we have the funds available to assist.</p> <p>Treasurer: If we can't assist the people financially we won't be able to grow the sport. In favour of helping.</p> <p>Secretary: Not in favour as it opens up the door for accusations of a conflict of interest against MAASA Council.</p>	
5.3	Solutions	<p>R50 000 has been put aside in the savings account, of which R38 000 is from Lipizzaner Show. Aid to help facilitate clinics will be granted from these savings. Each case to be judged on its merits. The project/clinic is presented to council for approval/rejection. Council will decide whether and how much will be granted in aid of project/clinic based on how much is needed, travelling costs, accommodation etc.</p> <p>In favour: Vice President, Treasurer, President, Athlete rep, Gauteng, North West. Secretary abstained from voting.</p>	
6. Judges Course (Deirdre)			
6.1	IHAA Judges Course	<p>The IHAA (International Horseback Archery Alliance recently launched an online IHAA JUDGES TRAINING & ACCREDITATION SYSTEM (developed by Johan du Toit and his team).</p> <p>There will be 4 different judging levels but they've only launched the first level, the second level should be ready within this month.</p> <p>The first judges level is FREE OF CHARGE and anyone may complete it. The second level will be charged at 15Euros I think.</p> <p>In order to judge an IHAA postal match a judge will have had to complete minimum level 1. This means that all our judges will have to do level 1 if we want to use the scores towards postal matches.</p> <p>As the IHAA representative for South Africa I was part of the testing phase of this system. This is a very comprehensive judges course it took me several days to work through all the</p>	<p>Deirdre: To send out mail to judges regarding IHAA course being compulsory for all MAASA Judges.</p> <p>Deirdre Send out mail to all MAASA members inviting them to complete the course.</p>

		<p>materials and take all the tests. The pass rate is 95% and if you do not know the sport and the rules well then you will not pass. The tests can be taken (online) over and over again until the pass rate has been achieved.</p> <p>A mail has been sent out to all MAASA judges informing them of the course.</p> <p>Suggestion:</p> <ul style="list-style-type: none"> • To make this Level 1 course compulsory for all MAASA judges. • To send message to all MAASA members, inviting anyone that would like to complete this course. <p>Decision:</p> <p>As above, to make L1 compulsory for all MAASA judges, give them a grace period to complete the course.</p> <p>Open course to all MAASA members who would like to complete it.</p>	
6.2	MAASA Judges Course	<p>The current process to become a MAASA judge:</p> <ol style="list-style-type: none"> 1. Complete the judges course (presented live by another MAASA judge or complete the online course) 2. Write an online judges exam and pass the exam with a pass rate of 95% 3. Complete a practical assessment as a head judge at a competition. The applicant is assessed by an approved MAASA judge. <p>This process is too easy to become a judge and does not result in well-trained, knowledgeable or committed judges. Other disciplines have very rigid requirements for becoming a judge, i.e. They have to scribe a certain amount of competitions before being allowed to become a judge. (At a recent Working Equitation competition the lady had to drive from Nelspruit to come and scribe for the day in Gauteng (with no payment or reimbursement for travelling costs, she needs to scribe at a number of shows before she can become a judge. This shows real commitment to wanting to become a judge and the judge in training builds up a lot of experience in how the sport works, is scored etc.).</p> <p>Suggestion is to discuss and update set criteria for the judges course.</p>	

		<p>Suggestion is to make the following compulsory qualify as a MAASA Judge:</p> <ol style="list-style-type: none"> 1. Take online MAASA Judges Course 2. Take IHAA online Judges Course Level 1 Judge 3. Time keeper at minimum 1 competition 4. Scribe at minimum 1 competition 5. Assistant judge at minimum 1 competition 6. Take online MAASA Judges exam with pass rate of 95% 7. Physical Assessment at a competition as head judge for the day, assessed by MAASA Judge 8. Refresher course once a year or once every two years to go through any updates/changes of the rulebook <p>Decision: IHAA L1 Course to be compulsory for all current MAASA judges. A grace period to complete the course will be granted.</p> <p>Judges commission needs to be set up and put forward upgraded criteria for judges as a resolution.</p> <p>Need time to implement and give grace period. Implement from 2023.</p> <p>President approved, Athletes Rep & Gauteng seconded.</p>	<p>Judges Commission: Judges commission needs to be set up (Deirdre) and put forward upgraded criteria for judges as a resolution.</p>
7.	KZN Mounted Archery (Diane)		
7.1	Feedback	<p>28th March: At MAASA Council meeting, it was determined by a preliminary audit of Provincial structures that KZN was one of 2 provinces that did not comply with the criteria of a properly constituted provincial body due to:</p> <ol style="list-style-type: none"> 1. Failure to submit a constitution for approval and ratification by the National Council, despite repeated requests since their inaugural meeting on 31st October 2020. The constitution was received on 1 March 2022, and has yet to be approved and ratified by the MAASA National Council. 2. No official bank account in the name of the Provincial body in existence. 3. Failure to adhere to constitutional obligation to hold an AGM at least once a year. 4. No provincial financial reports from their Treasurer were provided. 	

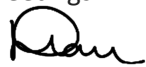
		<p>5. No minutes to show of any KZNMA Council meetings since their inaugural meeting in October 2020.</p> <p>6. Of the KZNMA Council (President, VP, Secretary and Treasurer) members, only one (VP) was a registered MAASA member.</p> <p>7. The correct procedure to elect Council members according to SAEF directives had not been followed.</p> <p>The decision was taken by MAASA Council to give KZNMA 90 days in which to hold an elective AGM to become compliant.</p> <p>7th April: MAASA President received an email from the KZNMA President, copied to KZNEF President and VP, informing her of the resignation of all KZNMA Council members, as well as a letter of grievance addressed to the KZNEF President, listing a number of grievances with regards to this matter.</p> <p>The MAASA President replied to all parties involved, including KZNEF, addressing all these grievances, and providing evidence to refute them. The president expressed concern to KZNEF President and VP that they had been prematurely involved in this matter by the KZNMA, and that MAASA had not been given an opportunity to resolve these issues internally before KZNMA involved KZNEF. A request was made to KZNEF to allow MAASA the time to complete our own internal processes.</p> <p>19th April: MAASA Council agreed to appoint Amy Diack as official KZN rep to assist us in KZN matters in the interim, and to help with coordinating the election process.</p> <p>24th April: MAASA President sent an email to the SG from SAEF asking for her assistance in requesting KZNEF to step back from their intention of calling for elections, and placing KZNMA under administration.</p> <p>25th April: Despite MAASA's requests to KZNEF to allow us to deal with this matter internally, we were informed via email by the KZNEF VP, that they had placed KZNMA under administration and that elections would be held on 2nd July to elect a new council.</p> <p>The MAASA National Council objected strongly to this on the following grounds:</p> <ul style="list-style-type: none"> • MAASA Council was not notified that KZNMA were unhappy with the decision taken 	
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		<p>at the Council meeting, and was never given an opportunity to exhaust all internal remedies in finding a solution to the KZNMA grievances.</p> <ul style="list-style-type: none"> MAASA council had already begun the process of re-constituting the KZN provincial body, by giving them 90 days in which to meet the requirements of a properly constituted provincial body and to hold an elective AGM to elect their new council members (in effect KZNMA had already been put under administration by the MAASA National Council). <p>28th April: Due to having received no response from SAEF, the MAASA President sent an email to the SAEF Non FEI Discipline Representative on SAEF Exco, and copied Legal, SAEF Provincial Federations Representative on SAEF Exco and the MAASA Council, to appeal for their intervention and assistance in this matter. Shortly afterwards, the president had a telephonic conversation with the Non FEI Discipline Rep to explain the situation further.</p> <p>29th April: SAEF Legal responded, stating that because KZNMA was an Ordinary Member of both MAASA National and KZNEF, either party had the right to place KZNMA under administration, but that it should preferably be done in consultation with each other. They suggested that a meeting be held between MAASA, KZNEF, and that both Provincial Representative for SAEF and the Non-FEI Discipline Rep be included to facilitate.</p> <p>24th May: The scheduled meeting took place via Zoom. Present at the meeting were: Provincial Representative for SAEF; Non-FEI Discipline Rep; KZNEF President; KZNEF Vice President and MAASA President. SG of the SAEF got the meeting started, but did not attend until the last few minutes.</p> <p><u>Feedback:</u> Each party was given an opportunity to present their concerns and contribute possible solutions. From MAASA:</p> <ul style="list-style-type: none"> A background to the situation was presented, and the reasons why KZNMA failed to meet the requirements of a properly constituted body. We stated our reasons for our objections to the way in which KZNEF issued their call for elections in the province, citing that MAASA had not been consulted in the process, and had in fact already begun to address the issues and help the province 	
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		<p>prepare for elections.</p> <p>We stated our current concerns in the province, namely:</p> <ul style="list-style-type: none"> • Non adherence to proper processes / holding of official SGM's, AGM's and the manner in which council members were appointed without being formally elected. • Monopoly of the province by a single club, and the way in which the call for elections came while a newly formed club was in the process of affiliating with SAEF and MAASA, effectively excluding these members from participating in the election process. • Athlete's representation – the low number of active, participating athletes, versus the high number of KZN members who applied for MAASA membership in the week leading up to the call for elections, members had no connection with or involvement in mounted archery, which was clearly an attempt to sway the outcome of the voting in the elections. • Conflict of interest – the KZNEF President is the owner and manager of the show holding body that hosts qualifiers and events, and therefore has a vested financial interest therein. She is also serving on the Council of the club. In addition, it has come to MAASA's attention that KZNMA matters and MAASA National Council matters have been shared and discussed in the past by members of the former KZNMA Council (with both KZNEF President and Vice President), and therefore their objective and unbiased handling of elections in this province cannot be guaranteed. <p>MAASA's solution to this situation was presented as follows:</p> <ul style="list-style-type: none"> • That KZNEF withdraw their notice of elections and allow MAASA National to issue the call for elections at the appropriate time. • That SAEF National be the electoral body, and not KZNEF, due to the above concerns regarding a conflict of interest. • All KZNMA affiliated clubs must be allowed to participate in the elections, not just the one club. <p>After discussions, the following decisions were made:</p> <ul style="list-style-type: none"> • The elections were to continue as planned, as SAEF Provincial Rep felt that to start 	
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		<p>the whole process again would be counterproductive, and would further delay in getting the KZNMA Council in place.</p> <ul style="list-style-type: none"> • The closing date for nominations is to be extended by one week by KZNEF. • KZNEF would be the electoral body for the elections. • Once the elections were complete, KZNEF is to step back and not interfere in the running of the new KZNMA Council. <p>We are still awaiting a new date for closing of nominations to be issued by KZNEF VP.</p>	
8.	General		
8.1		No matters raised.	
9.	Closing		
9.1	Next meeting date	Next date will be communicated.	Deirdre to confirm date & set meeting
9.2	Meeting Closure	The president thanked everyone and formally closed the meeting.	

Greetings



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Diane Horn (Chairman).”

Signed at Pretoria on 5th day of August 2022.